

# COMPUTER STUDIES PAPER 2 MARKING SCHEME

## SAMIA JOINT 2021

NAME.....

QN		Section/Activity	Marks	Awarded
1.	a)	i) Creating workbook MOBILISREPS	2	
		- Naming Worksheet 1 As Sales	1	
		- 7rcds@1;Merge2;bld2;Twrap2;Valign2;borders2	17	
		ii) Input validation, with correct parameters	3	
	b)	Using correct formulae to:		
		(i) Total Sales for each sales rep	2 or 1	
		(ii) Total Sales for each product	2 or 1	
	c)	Inserting Bonus Points column	1	
		- Using appropriate function or formulae to Calculate/compute bonus	4	
d)	Inserting column Awards	1		
	- Use of IF function to display remarks	4		
e)	Formatting worksheet	2		
	- Double underline	1		
	- Font type – Algerian	1		
	- Font size – 26 pts	1		
f)	Rotating headings: All Product Type heading labels (Sales Rep., Faiba, Gateway, Vodafone, SAF, Total Sales).	1		
g)	Inserting data range	2		
	- Chart title	1/2		
	- X axis title	1 /2		
	- Y axes title	1/2		
	- Legend	1 /2		
	- Data labels (Minimum & maximum ranges)	1		
	- Renaming worksheet 2 as CHART	1		
	- Correct chart type	1		
h)	Printing worksheets:			
	- Sales	1		
	- CHART	1		
		<b>TOTAL MARKS</b>	50 MARKS	

2.	ACTIVITY	MKS	AWARDED
a)	Creating database named SEASONS	2	
b)	(i) Creation of Table: EMPLOYEES	3	
	(ii) Primary key: EmployeeNo.	2	
c)	(i) Form: EMPLOYEESFORM	4	
	(ii) Records entry to the Form	5	
d)	Table modification with two fields added	2	
e)	(i) Table: HOUSES with correct fields	2	
	(ii) Primary key: HouseID	2	
f)	Relationship enforces referential Integrity	6	
g)	(i) Query: EMPLOYEESQUERY with grade H & R with date of birth		
	- QryName 1; criteria 2; fields 1	4	
	(ii) Sort Records: EMPLOYEESQUERY in ascending order of Grade	2	
h)	(i) Columnar Report Portrait: EMPLOYEESREPORT	4	
	(ii) Correct Function: for salaries grand total in the Report: txtbox1;label1;function1;fieldname1;footer1;	5	
	(iii) Correct Header: EMPLOYEES IN GRADE H AND R in the Report; size; location;	3	
i)	Print : Employees table	1	
	Emmployees form	1	
	EMPLOYEESQUERY	1	
	EMPLOYEESREPORT	1	
	<b>Total marks</b>	<b>50</b>	