

451/2 COMPUTER STUDIES PAPER TWO
FORM FOUR, TERM TWO 2023
MARKING SCHEME

QUESTION I				QUESTION TWO			
Item	Description	Max	Score	Item	Description	Max	Score
a	Database name	1		a	Modern computers	0.5	
	Correct case	1			Correct case	0.5	
b	Admno 4character	1			Measurement in cm	1	
	Kcpe 3character	1			Margin @2cm	1	
	Dormitory vlookup	1			Paper size a4	1	
c	Relationship	1			Outline dotted	2	
	R.E	2			Underlined text	2	
d	2forms @1	2			Computer graphic inserted	2	
	Entry each column@1	10			Caption on floppy to the left	2	
e	Names query	0.5			Full typing	10	
	Correct case	0.5		c	Heading		
	Criteria	2			Center	1	
f	Marks query	0.5			Font face	1	
	Correct case	0.5			Size 18	1	
	6fields @1/2	3			Dropcap	1	
	Total field	1			Background granite	1	
	Totals calculation	2		d	Hardware		
	Sorting descending	2			Font arial narrow	1	
g	Tanas query	0.5			Size 16	1	
	Correct case	0.5			Bold	1	
	Kcpe criteria	1			Character spacing 180%	1	
	Tana criteria	1			Center	1	
h	Full report form	0.5		e	Two columns		
	Correct case	0.5			Font size 12	1	
	Tabular	1			Dashed outside column 1	1	
	Opulant style	1			Dropped 4lines	1	
	Title	0.5		f	Correct burner	1	
	Correct case	0.5			Text	1	
	Print control	1			Correct case	1	
	Close control	1		g	3column	2	
i.	Excellent report	0.5			Justified	2	
	Correct case	0.5			3lines@1	3	
	4fields@1	2		i	Last text cycle	2	
	Grouping	1			Bold	1	
	Average	1			Print 1pg	2	
j	Print 4@1	4					
	TOTAL	50			TOTAL	50	