NAME: ……………………………………….. ADM NO: ………………CLASS…………………...

TECHER.CO.KE

OPENER TERM 1 EXAMS

FORM 2

1. Match the following activities with the levels of production. **(4 marks)**

|  |  |
| --- | --- |
| Articles | Levels of Production |
| 1. Fishing |  |
| 1. Transporting Sugar |  |
| 1. Refining crude oil |  |
| 1. Mining soda ash |  |

1. Give**four** advantages of operating a supermarket. **(4 marks)**

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1. Outline **four** factors that should be considered in an office layout. **(4 marks)**

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1. State **four** factors that may lead to business success. **(4 marks)**

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1. State **four** ways in which forests serve as economic resources in Kenya. **(4 marks)**

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1. Highlight **four** factors that should be considered when evaluating a business opportunity.

**(4 marks)**

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1. Give **four** way in which production activities may in negatively impact a community.**(4 mrks)**

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1. State **four** ways in which the utility of a commodity can be increased. **(4 marks)**

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1. The following description relate to some documents used in name trade. **(4 marks)**

|  |  |
| --- | --- |
| Statement | Document |
| 1. A document seeking information on the availability of products and their prices |  |
| 1. A document showing product and quantity required |  |
| 1. A document describing items for sale and their prices |  |
| 1. A document sent to a specific buyer detaining the availability of product and their prices |  |

1. State **four** advantages of using a franking machine a franking machine in an office. **(4 marks)**

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1. Outline any **four** ways in which a society benefits from indirect production. **(4 marks)**

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1. Outline any **four** services offered by a wholesaler to a producer  **(4 marks)**

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1. State **four** problems that limit the growth of small scale retail business in the country.

**(4 marks)**

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1. Highlight **four** way in which electronic filing system would benefit an organization.**(4 marks)**

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1. Outline **four** ways I which a country benefit from income trade. **(4 marks)**

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1. Outline **four** factors that may limit the exploitation of natural resources in a country.**(4 mrks)**

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1. Highlight **four** causes of business success in Kenya. **(4 marks)**

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1. List down **four** factor gaps that exist in the needs of a market that may assist entrepreneurs to identify. **(4 marks)**

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1. State **four** elements that comprise external environment of a business. **(4 marks)**

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1. Outline factor that should be considered when selecting a means of reproducing documents. **(4 marks)**

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1. Highlight **four** factors that may limit the use of land as natural recourses for production.

**(4 marks)**

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1. Outline **four** factors that may limit an individual’s ability to satisfy human wants. **(4 marks)**

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1. Outline **four** advantages of buying goods on hire purchase. **(4 marks)**

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1. Highlight **four** qualities of a good office manager. **(4 marks)**

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1. State **four** components of a business plan. **(4 marks)**

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**END**

**HAPPY HOLIDAY**