NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**101/1**

**ENGLISH**

**[Functional Skills]**

**ARISE AND SHINE TRIAL 1 EXAM**

**SEPTEMBER/NOVEMBER, 2020**

1. **FUNCTIONAL WRITING (20 MARKS)**

You are the manager of Bomet Transport Sacco. Of late, you have realized that some of the workers, mainly drivers and conductors are no longer working as before, hence the company has got into loss.

1. Write an internal memo to the workers, warning them of disciplinary actions if they do not change their behavior and attitude. Some of the areas you wish to address are; punctuality, lack of courtesy, bribery and any other relevant area. (12 marks)

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1. Write a congratulatory note to Mr. Mark Otieno, a conductor who has recently been promoted to the post of a driver because of his exemplary performance. (8 marks)

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1. **CLOZE TEST**

Perhaps the best way to \_\_\_\_\_1\_\_\_\_\_\_\_\_\_\_\_ reading poetry responsively is not to allow yourself to be intimidated \_\_\_\_2\_\_\_\_\_\_\_\_\_ it. Come to it, initially at least, the way you might \_\_\_\_3\_\_\_\_\_\_\_\_\_\_\_\_ to a song several times before you \_\_\_4\_\_\_\_\_\_\_\_\_\_ it all, before you have a sense of how it works \_\_\_5\_\_\_\_\_\_\_\_\_\_\_\_\_\_ it's going and how it gets there. You don't worry about analyzing a song when you listen to it, even though after \_\_\_6\_\_\_\_\_\_\_\_\_\_\_\_\_ experiences with it you know and anticipate a favourite part and know, on some level, why it works for you. \_\_7\_\_\_\_\_\_\_\_\_\_\_\_ yourself a chance to respond to poetry. The hardest work has already \_\_\_8\_\_\_\_\_\_\_\_\_\_\_\_ done by the poet, so all you need to do at the start \_\_9\_\_\_\_\_\_\_\_\_\_\_\_\_ listen for the pleasure produced by \_\_\_\_10\_\_\_\_\_\_\_\_\_\_\_\_ poet's arrangement of words.

1. **ORAL SKILLS (30 MARKS)**
2. ***Read the following riddling session and then answer the questions that follow.***

Challenger: Catch a riddle!

Respondent: I catch it!

Challenger: My coat changes colour with age and when unclothed, I feed you.

Respondent 1: A tree

Challenger: No

Respondent 2: A coconut?

Challenger: Still not correct. Try harder.

Respondent 3: Then we are beaten. Give us the answer.

Challenger: Only if you give me a reward.

Respondent 1: We give you Kijiji

Challenger: No. I will not take Kijiji. The people are as cold and unwelcoming as can be.

Respondent 2: We give you Mugunda with its entire fertile land and fat cattle.

Challenger: I went to Mugunda and the people of Mugunda asked me to greet you. Do you receive the greetings?

Respondents: Yes, we do.

Challenger: The answer is - - - banana.

1. Identify the six stages of riddling cycle in this riddling session. (6 marks)

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1. What non-verbal cues would the challenger use in response to each offer of the prizes? (2 marks)

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1. How would you say the following statement? The answer is - - - banana (2 marks)

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1. You speak to a group of form ones about an issue of concern and you notice during the talk that many of them are dozing, yawning, fidgeting and sitting carelessly. What would this mean to you? (4 marks)

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1. Who and when would one do the following? (2 marks)
2. Curtsy

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1. Bow

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1. Provide another word that is identical in pronunciation to the underlined words in the sentences below. (5 marks)
2. Why did the idle bridal party groan?

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1. The bear caught the whale.

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1. Indicate the intonation in the following sentences (3 marks)
2. Are you going to the meeting?

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1. Where is your friend?

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1. I saw him yesterday.

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1. You are a member of a discussion group.
2. Identify three ways through which you would know that it is your turn to speak. (4 marks)

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1. How would you encourage the other person to continue talking in a conversation? (2 marks)

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